



GROWING IN LOVE for God & each other



(Practising English at the I-Café')

Annual Parochial Church Reports 2022

Charity Number 1155185



**Annual Vestry & Parochial Church Meeting
Held in Church on 28th March 2023
from 7.45pm**

Agenda

Annual Vestry Meeting

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Election of Churchwardens (2)		

Annual Parochial Church Meeting

Apologies		
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Matters arising		

Electoral Roll - accept new Roll 132

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Questions arising from the Reports

Appointment of Treasurer & Secretary

Appointment of Safeguarding Officer

Election of PCC members

(at Copthorne, for the sake of continuity, if not otherwise elected, the PCC Secretary & Treasurer are co-opted positions)

Appointment of Sidespersons

Appointment of Independent Examiner

Any Other Business



**Copy of the record of the Minutes of
The Annual Vestry Meeting
held in the Church and on Zoom at 8.00pm
Tuesday 29th March 2022**

The meeting was conducted by Wim Mauritz (Vicar) in the presence of 32 parishioners.

The Minutes of the Vestry Meeting of Tuesday 20th April 2021 were unanimously approved. Proposer: Nigel Cramp, Seconder: Mike Livesey

Mr David Hornsby (proposed by Ian Hornsby and seconded by Nigel Cramp) and Mrs Gillian Hodsdon (proposed by Liz Logan and seconded by Muriel Mathers) were unanimously elected as there were no other nominations and duly appointed wardens for the coming year.

Wim thanked David and Gillian for all their hard work and support over the past year.

There being no further business, the meeting closed at 8.10pm.

Cathy Sexton, PCC Secretary

**Minutes of the Annual Parochial Church Meeting
Held on Tuesday 29th March 2022
At 8.10pm in the Church and on Zoom**

Attendance:

The meeting was conducted by Wim Mauritz (Vicar) and attended by 32 parishioners.

Apologies:

Received from: Elizabeth Coomber, John and Val Edwards, David Hornsby, Louise Paul, Gill Taylor.

MINUTES:

Formal business:

Apologies as noted were accepted.

Proposal: That the Minutes of the APCM 2021 be accepted.

Proposed: Andrew Taylor

Seconded: Mike Livesey

Unanimously agreed.

There were no matters arising from the 2021 reports.

Electoral Roll – It was unanimously agreed that we accept the Roll of 124 members.

Proposed: Nigel Cramp

Seconded: Mary Smith

REPORTS:

Annual Report 2022

It was unanimously agreed that all reports – Annual Report, Wardens, Safeguarding officer, Link, Supporting Mission, Deanery Synod, Trustees, The Link and Financial Reports - as previously circulated were accepted. It was noted that the Parish Hub report included was the 2020 report and this would be replaced with the correct 2021 report. Wim thanked everyone for their contribution towards the annual report.

Proposed: Sandra Cramp

Seconded: Mike Livesey

Financial Reports and Accounts:

The income for 2021 was £170,154 was lower than the 2020 figure of £184,747 and this was due to the decrease in grants received during the pandemic. The expenditure for 2021 was £163,337 which was higher to the 2020 figure of £158,609. The largest expense was the Parish Share.

No questions/comments on the accounts were raised.

Adoption of Accounts

Proposal: That we adopt the accounts as presented.

Proposer: Andy Harpham

Seconded: Mike Livesey

All agreed.

Wim thanked Andrew Taylor, Nigel Cramp, David Hornsby and Mike Livesey for all their hard work over the past year.

Appointment of Treasurer and PCC Secretary

It was unanimously agreed that Andrew Taylor be appointed **Treasurer**

It was unanimously agreed that Cathy Sexton be appointed **PCC Secretary**

It was unanimously agreed that Eric Trevett be appointed **Safeguarding Officer**.

Eddie Redfern was thanked for his work as Safeguarding Officer.

Elections

PCC

Jennifer Wharton and John Wells were unanimously elected onto the PCC.

Sidespersons

During the pandemic, the following people have been welcoming people to the services:

Sandra Cramp, Sandra Godfrey, Gillian Hodsdon, Monica Polley, Cathy Sexton and Maralyn Smith.

It was unanimously agreed that these people would continue to do so until such times as the whole congregation was back in church when other sidespersons would be appointed.

Appointment of Fionna Thomson as Independent Examiner

Proposed by Andrew Taylor

Seconded by Nigel Cramp

Any Other Business

Audrey asked about having Communion at the 11am service and this will happen once a month. Wim stated that there will always be a Communion service every Sunday at 8am.

Monica thanked Wim for all his work especially with the asylum seekers and refugees.

Mary thanked Alex for all her pastoral work within the church. Wim also thanked Alex for her work and Paul and Liz for everything they do in taking services. Wim also thanked all those who lead and speak at the 11am service.

Wim thanked Maralyn for all the work she does outside her office hours and Nigel and Sandra for all their work on the magazine. They will be stepping back from this over the next few months and someone else will need to take this on.

Muriel thanked Kirsty for all her work with the young people.

Audrey thanked the choir and music group for their contribution during services.

Wim stated that refugees and asylum seekers are likely to form part of the congregation although individually they may not be permanent members. The church can add value to their stay in the community by giving them help and love. An Alpha course starts Thursday 22nd March in Spanish and English following on from the Farsi and English course that has just finished.

There being no further business, the meeting closed with the saying of the Grace at 8.45pm.

Cathy Sexton, PCC Secretary

Reports

From the Vicar:

After this I looked, and there before me was a great multitude that no one could count, from every nation, tribe, people and language, standing before the throne and before the Lamb. They were wearing white robes and were holding palm branches in their hands.

(Revelation 7:9 - NIV-UK)

2022 was truly an extraordinary year for our church community. We grew in our love for God and each other and saw a return to attendances at our Sunday services similar to that which we had before the Covid pandemic. We did however see a significant change in the demographic of our churchgoers. We have become much more multicultural as a church since we welcomed and supported many refugees and asylum seekers who have arrived in our village. Many of them have come from countries where there is severe persecution. It also meant that we saw a huge increase in numbers of baptisms and confirmations, since many of them had only recently converted to Christianity and had not had the opportunity to be baptised in their country of origin. During the pandemic (2020 & 2021) we had no baptisms taking place in our church whereas this year we saw 41 baptisms. We recognise that this particular growth is temporary as many of the refugees will eventually move on away from Copthorne to settle in other towns and villages in the UK. For now, many of us experience the blessings of being part of a Christian community that in a small, yet a very real way represents this global identity of what the Bible calls, 'worshippers from every nation, tribe, people and language'.

This past year we also saw a significant growth in our mission and evangelism events such as the Alpha course, the Marriage preparation course and our newly set-up Bereavement Group. Many people gave generously of their time and resources so that several social activities could also take place at our premises. We ran weekly International Café sessions, coffee mornings as well as regular church lunches and suppers. We had again our annual Jazz on the Green, Carnival Teas at the Hub, our Summer at St John's event, the Harvest Festival and Quiz nights. Monthly we motivated each other to join in with the working party, looking after our churchyard as part of our care for creation. As a church community we also wrote to our own MP highlighting some of the injustices that asylum seekers face, especially the long waiting times they experience before being interviewed.

And... last but not least, thanks to all the staff and volunteers responsible for the weekly running of day-to-day church activities. People who do our administration, cleaning, flowers, music, coffee, audio visual (AV) rotas, etc. All this would not have been possible without the commitment and support of so many of us coming together to love and care and make things work. I am incredibly grateful and want to express a huge thank you to all of you at St John's who are involved in so many different ways of being the church community in Copthorne. For the time ahead let us continue to be guided by God's Spirit, dwell in the Father's love and remain faithful to the gospel of Jesus Christ.

Thanks again for being part of, "Growing in love for God and each other."

Wim Mauritz

Pastoral

Over the past year we have developed our pastoral work, gradually reconfiguring it to meet the needs of the church community and beyond.

The Bereavement Group meets each month in the South Room at the Parish Hub and is slowly growing. It now includes new members from the village, as well as church members, fulfilling our objective to reach out more widely outside the church. One to one bereavement support is provided as needed. Those who have been bereaved during the year were invited to our 'All Souls' Service in November.

We have reinstated our home communion service following the pandemic. Clergy and lay team members make regular visits to those who can no longer attend church services due to poor health. We also offer opportunities for prayer for healing, with laying on of hands and anointing with oil.

Pastoral home visiting is mainly carried out by the clergy. Currently the curate/associate vicar and an assistant priest support the incumbent in this work. A couple of members of the congregation also follow up with particular people in need, either by visits or regular telephone calls. We hope to extend our pastoral visiting team over the coming months. Our pastoral work is now linked closely with our prayer circle, so that those asking for prayer from within the church family also receive pastoral follow up as appropriate. We offer support for those at the end of their life and their families, as requested. Not everyone wants to be visited but we can support them in prayer.

We remain committed to providing regular services in our local care homes but this work has been heavily impacted by Covid, as visiting is restricted during outbreaks of the virus. We continue to visit individual residents as requested, including those on end of life care.

Alex Wheeler

Church Wardens

What a wonderful year 2022 has been and we thank God for all the blessings and achievements we have seen during the year.

2022 was the year that we would say that Covid impacts on our approach to worship really can be left behind us. That said, some of the innovative developments we embraced remain with us and continue to serve our mission well. It is impossible to not engage with Information Technology (I.T.) in these times.

The dominant development in our church activities has to be the manner in which we have embraced those seeking asylum who are temporarily being housed in our local hotels. Our church has risen fantastically to the challenge. Strong leadership from Wim has made this initiative a real success story.

It is wonderful to evidence the effective results of the Saturday Work Parties on the fabric and churchyard. Maintaining the state of our buildings and appearance of our surroundings is one way our value is measured by visitors and walkers through our grounds. Our hotel friends have worked hard to help us achieve this.

During the year we came together in both celebration and later commemoration for our late Queen. In June the church was heavily involved in village activities and held a service of celebration to mark 70 years on the throne for the late Queen Elizabeth. This was sadly followed by the commemoration following her death, for which the church provided both a place of peace during national mourning and provided a formal service of remembrance for our late Queen.

Our Spring Fair proved a great success, engaging with our wider community. The established Jazz on the Green was another outside event, albeit a somewhat chilly one. Harvest Festival also took to the wild outdoors as did Remembrance Sunday where far more people gathered together than we could have accommodated inside. Worship outside and enjoying fresh air and space has become a signature feature of Wim's approach to worship.

As is our tradition we held an exciting series of Christmas celebratory events and it was so encouraging to see first-hand how much these are valued by the village, keeping the birth of Jesus at the heart of Christmas celebrations.

Finally, a big thank you to all of you that support the rota roles that keep the wheels of worship turning.

"Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms." 1 Peter 4:10

David Hornsby and Gillian Hodsdon

Parish Office

We are delighted to now have Jo Moucarry working in the office as Administrator. Jo assists with the everyday running of the office and, along with Nigel and myself, ensures the office is staffed four mornings a week. The office acts as a central point for those seeking information and help with every aspect of church and community life from baptisms, weddings, funerals, interment of ashes, to Parish Hub enquiries, key collection and I-Café.

ChurchSuite continues to be our software of choice providing a central resource for the retention of details, bookings, event management and communication. Weekly newsletters are sent electronically to over 350 people and delivered by hand by Louise Paul to those without internet access. Hard copies are also available at the back of the church.

Extra help in the office allows for additional oversight of our many rotas and team leaders are actively sought. Working closely with the Church Wardens, staff and volunteer teams at bi-weekly team meetings is a real joy and an excellent way to generate ideas and ensure the smooth running of all church matters.

Without doubt the verse in 1 Peter 4:10 which reads - "Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms" could not be more true!

Maralyn Smith Church Manager

Safeguarding

This has been my first full year in post as the parish Safeguarding Officer. Both Wim and I have been in discussion with the diocesan safeguarding team over the training required for the post holder; this has now been resolved. I am able to report that no safeguarding issues have arisen during the period covered by this report. The Safeguarding Officer's duties have been split. I have retained casework and Mrs. M. Polley has taken responsibility for managing and maintaining the parish DBS applications and records. Her report follows below.

Eric Trevett

DBS applications for the diocese are handled by an agency. Since being authorised with them as the 'Lead Recruiter' for St. John's in September last year, I believe I have identified all the church members who have, or should have, a DBS certificate. I have checked and updated the records held on the church One Drive system and, to date (beginning of February), there are just a few members from whom I am awaiting replies to enable me to instigate their new application. I will be following these up.

I am encouraging all who are receiving new DBS certificates to register for the Update Service to make renewal easier.

There are only four certificates that expire later this year, and I will be contacting the holders in due course. Eric Trevett has been authorised as a 'Recruiter' to enable him to access the DBS system to record ID documents – necessary as I can't check on myself, or anyone related to me.

Monica Polley

Mission, Evangelism and Discipleship

In 2022 we had 4 different Alpha Courses (3 at church and 1 online) They were run in 3 different languages, English, Farsi and Spanish. It has been the largest attendance of Alpha at St John's during the course of one year. Many other groups grew out of these Alphas such as an online Alpha Course, a Connect Group, and a newly formed Bible Study Group. We have seen several people coming to faith in Jesus Christ and this has been a great joy to our church community. We held 5 Baptism preparation classes, had 41 candidates baptized and a further 20 candidates were confirmed in a service led by the Bishop of Horsham. In the Spring we organized a Marriage preparation course for 4 couples who all got married at St John's in the summer months following. We returned to doing regular assemblies at Copthorne Junior School and invited St John's Sunshine Pre-School, Fairway Infant School and the Junior School back into church to hold special church services for the school children. We held several events for the young and old of our local uniformed organisations in which they learned about the Christian faith or participated in church services. All this has been a great encouragement and we have seen life transformed by the Good News of Jesus Christ and the generosity and kindness of our church community.

Coffee Mornings and the I-Cafe

Last year we continued with weekly coffee mornings outside the church to provide hot refreshments to those passing through our churchyard. It gives people the opportunity to socialise and have a chat over a cup of coffee. In January 2022 we also set up an International Café, also known as the I-Café. A group of volunteers got together and were soon running informal sessions on Monday and Thursday for chats, games, some help with simple English and, of course, coffee and cake. A more formal English lesson also took place every Saturday. Over the year people from at least 20 different countries have joined the I-Café. Some for just a few sessions while others come regularly. No matter what the reasons for leaving their home countries, it is obvious they have not taken the decision lightly, often leaving family and everything they knew and loved. Some of them have fled in fear of their lives under the most horrendous circumstances and have risked so much to be here. Whether they will be allowed to stay is not for us to decide but, in the meantime, we believe they should be treated with dignity and respect and given the opportunity to relax and enjoy some time in a safe environment where they can forget their worries, even laugh and sing and, of course, enjoy the cake! Here are just a few quotes from some of them about why they come to the I-Café: 'I want to learn English and like talking to the volunteers and practising English'. 'I like the way we are treated. The helpers are excellent people (Thank you!) and I feel I am learning slowly'. 'We like learning about the country, it is good for our mental health, we meet new people, and it creates better integration into the society. We learn new things and can explore the religion and people of the U.K'. 'I like the cake!' There is a theme here. The volunteers also get so much out of it too: 'I love meeting people from all over the world, learning so much and sharing what I have'. 'It is a wonderful opportunity to meet the asylum seekers and learn about other cultures, the diversity and customs of other countries'.

Music

Choir

'Sing praise to the Lord; tell of the wonderful things he has done' Psalm_105:2

The choir have had an interesting year with the various restrictions in place due to Covid. At the beginning of 2022 we were operating on a rota basis with only 8 singers allowed in the chancel for social distancing purposes. This then rose to 10 and then around April we were really happy to have the whole choir back together again.

We have been involved with various events through the year including:

Maundy Thursday Agape Service; Good Friday service; Platinum Jubilee service in June; The Queen's Commemoration service in September; All Souls and Remembrance services in November and our Nine Lessons and Carols service, with Christmas Carols on the Green in December.

We have also sung at a number of church weddings and have joined together with the church music group for various Joint Services.

Our thanks go to our wonderful team of organists who have ably supported us throughout the year and who, like the choir, have faithfully attended choir practices in a variety of weathers – and temperatures!

Our thanks also go to the Copthorne Silver Band who have led us on several occasions this year.

We continue to hold our practices once a month and would welcome anyone who would like to come and join us.

Finally, my personal thanks to the choir for their continued hard work and dedication in helping to lead our services in sung worship.

Lesley Dawson

Band

The Church Band was pleased to resume leading the music for the 11am service following the restrictions from COVID. Our musicians have largely remained the same with the welcome addition of a few of our Iranian friends – a singer, guitarist and latterly a percussion player. It has been a pleasure to have them join us – albeit for limited times before they have to move on.

We continue to expand our repertoire– keeping up to date with new worship songs so as not to become stale and keep our worship fresh and relevant.

The band has played for some joint services as well as additional Baptismal services and the annual Crib Service – always a lively affair!

The new PA system has been a great boost for us – despite a period in the year when lightning struck the ground causing some issues – thankfully these have now been resolved and we can again enjoy a good sound.

I am very grateful to all our band members for their continued participation – despite many with busy family lives as well as other church commitments. I have been especially pleased that Sophie has taken the reins on occasion – showing great confidence and being very capable of leading the music when I am unable to.

As always we are keen to have more members – another drummer/percussion player would be great.

Gill Taylor

Youth

Meeting during the 11am service, our Y6-Y8 group continue to explore the bible, talk about life and pray together. This year we have welcomed our new year 6 cohort and the group is settled and engages enthusiastically in the activities. The leadership team are committed and generous, planning each session and sharing God's love with the young people.

On Sundays in the evening at 7pm we run Y9+ group and we come together to study the bible, play games and occasionally go out together or do something creative such as drawing or writing a song.

Kirsty Mauritz

Children

St John's Church has continued to offer children's activities during the 11 am service. Our activities are aimed at children from the age of Reception up until the end of year 6. Younger children are welcome to attend with a supervising adult.

Children enjoy a bible story, a game (or both!) or a craft activity in line with bible teaching and there is an opportunity for children to share their learning or creations with the church community at the end of the service, should they wish to.

Vicky Bigg

Summer at St John's

At the start of the summer holidays we held again our annual holiday club event called, 'Summer at St John's.' Our mornings at St John's were a fun way to start the summer holidays. Craft activities, games, worship and stories were led brilliantly by a team of volunteers who welcomed the children and invited them to enjoy the presence of God.

Kirsty Mauritz

Forest Church

This year we began Forest Church. 3 sessions were held in the autumn and more are planned for 2023. This has been a wonderful opportunity to gather in the churchyard to connect with creation and our creator God.

Kirsty Mauritz

The Parish Hub

2022 was the first full year following the pandemic and the popularity of The Parish Hub has been reflected in the growth in casual lettings being 65% above those in 2019, the last year before the pandemic. I would like to thank all those villagers who held their parties and celebration events in the Hub, supporting this community asset for the benefit of all.

Income from regular hirers was 9% higher (than in 2019) from increased sessions for Sunshine Pre-School and the gym and Latin Dance clubs. Additionally, following a scheduled rent review, the South Room rent paid by Worth Parish Council increased by £1,100 per annum from May 2022. The next review is scheduled for May 2025.

Sunshine Pre-School continues to be our main term-time weekday morning/early afternoon hirer. Local voluntary and not-for-profit organisations have also found it ideal for seminars and training days and it continues to provide a magnificent venue for church events from Harvest and Christmas lunches to quiz evenings, all of which attract churchgoers and non-churchgoers alike as well as helping to raise funds.

Although there is limited parking at the Hub, an agreement with the Copthorne Sports Association, who run the Copthorne Jubilee Pavilion, means we can offer parking at that location for larger events, opening the Hub to a wider clientele.

Lettings of the main hall in 2022 generated £32,700 of income with operating expenses for the period of just under £23,600. The income from the lease of the first floor South Room to Worth Parish Council generated £7,120 in the year. The final £5,000 of the loan was repaid in October 2021 so there was no loan repayment expense in 2022. The recharges to Worth Parish Council for shared service charges and utilities generated a further £3,600 of income in the year.

Vandals caused over £700 worth of damage to the Hub and its surrounding lights during the year and it is particularly disappointing that, in spite of CCTV identifying the culprits and there being an eye-witness to one of the crimes, the police failed to follow up and charge the offenders.

Thanks go to our Hub Co-ordinator, Tracey Price, who deals so competently with all our bookings; to Richard Polley, in his role as hardware facilities manager, for dealing most efficiently with a variety of plumbing and electrical glitches, false alarms and other “mechanical” upsets; to John Dawson for his internet and Wi-Fi advice and expertise; to Ian Woodcock in his role as caretaker; to Nigel Cramp for keeping the books so accurately; to Maralyn Smith, church manager, for her “back office” support and, last but not least, to our wonderful cleaner, Veronica Frederick, who keeps this facility in tip-top condition as a superb asset for the village.

Mike Livesey

Link – Building Team

During the last year the PCC has reviewed the Link project in the light of the reality after Covid. There are three areas that have been considered. These are what church activity looks like after the return to physical church services, the availability of grants and the increased cost of construction projects. We are also mindful that the church and wider community are dealing with higher costs of living, including utility and food costs.

Taking these factors together, the PCC has agreed a shift of focus towards making the best use of the existing space within the church, before embarking on any project that extends the footprint. This is seen as more proportionate to the size of the congregation, represents greater value for money and should attract grant income.

To move things forward, an engagement process has been planned for early 2023. This will bring together the views of the church and wider community around what could be improved about the church building as a place of worship, a location for the community and a space for learning. Once views have been received a working group will present options for the PCC to consider.

The church still holds funds given towards the link project. Donors will be invited to allow these to be used towards the proposed changes, as they are expected to address some of the same building deficiencies as the former Link Project proposals.

Andrew Taylor

Social Events

St John's continued to have a variety of interesting social events this year, with quizzes and meals being the most popular. We are lucky to have The Hub to host many of these events and are grateful to those who maintain its good condition.

Two new caterers have been found and the meals they have provided for us have gone down very well! We hope to be able to use them occasionally again in the future.

People who offer help at social events are welcomed by the Social Team. We value those who can help set up, clear up at the end of an event, wash up and of course make cakes. Our two main events in the year are The Carnival and The Harvest Fair. These we cannot do without a lot of help. So, please look out for appeals for help, and 'thank you' in advance for those who respond.

The main reason for all these events is 'social'. Getting together with members of the congregation and the wider Copthorne community is a great way to spend a couple of hours. Please try it.

The Social Team

Mission Partners (home and overseas)

As a church we partner with various mission partners these are

Crawley Open House & Easter Team (Love Your Neighbour)

We are a food and clothing collection point for the Crawley Open house and the Crawley Easter Team, to help local people in crisis as well as homeless people to feel accepted, cared for and valued by providing food and support.

Christian Aid

Last year we joined in again with Christian Aid Week. This is an annual door-to-door fundraising drive by the charity Christian Aid. The drive is held each year in Britain during the second week of May, when volunteers post red collection envelopes to households around Copthorne village, joining with thousands of others doing the same around the country. Christian Aid works with 700 local organisations across 50 developing countries.

Tearfund

Last November we organised another Tearfund Quiz, a fundraising event where the proceeds of the evening are donated to Tearfund. Tearfund is an international Christian relief and development agency based in Teddington, UK. It currently works in around 50 countries, with a primary focus on supporting those in poverty and providing disaster relief for disadvantaged communities.

CMS with Heather Johnstone

CMS (The Church Mission Society), is a British mission society working with Christians around the world. In 2022 St John's continued to financially and prayerfully support the work of our Mission Partner Heather Johnstone as she manages the Rehema Project in Musoma in northern Tanzania. The project empowers the most disadvantaged women and children in the area to support themselves.

Following the pandemic the number of visitors using the Cafe run by the ladies fell and so other ways of raising revenue needed to be found. A catalogue of handmade goods was made available and St John's was able to raise extra funds for the project by buying items which Heather then brought with her when we welcomed her to Copthorne the weekend before Christmas 2022. She was back in the UK to visit a number of her supporter churches and Wim interviewed her at one of our services.

A team of Crafting Ladies led by Sandra Godfrey raised a truly magnificent amount of over £3,000 selling corsages and decorative headbands for the late Queen's Platinum Jubilee in June and Lumieres at Christmas. The money raised from the Jubilee sales was enough to go towards the building of a 2 bedroomed house for a member of the Rehema team and her family. Heather has expressed her great appreciation for all that St John's has done during 2022.

As well as regular emails to me, link newsletters from Heather were sent in April, September and November detailing the activities and needs of the project and these are made available to the congregation. We regularly pray for Heather at our 9.30 services and the project is also one of the concerns on the Prayer Circle list.

Wim Mauritz and Mary Smith

Deanery Synod

The Parish of St John's Copthorne is part of the East Grinstead Deanery which, along with other Parishes, covers an area from Cowden (Kent) in the east to Bewbush (Crawley) in the west and from Copthorne in the north to Ashurst Wood in the south, and includes all of the Crawley area. The East Grinstead Deanery in turn forms part of the Diocese of Chichester. At St John's we currently have two elected Lay Deanery Synod Representatives who represent our Parish at Deanery Synod Meetings for a three-year term. Three meetings were held in this one-year period chaired alternately by the Rural Dean Revd Andrew Hawken and the elected Lay Chairman Chris Bell. The purpose of these meetings is to provide a two-way communication channel from the General Synod through the Diocese and Deanery to the Parishes. This being an important platform to discuss and share ideas as we seek to promote the Gospel in our ever-changing communities and a chance to share local information between our Parishes.

Our first meeting was held on 9th of March at St Andrews Church, Furnace Green. Chris Bell (Lay Chairman) introduced the Revd Andrew Smith and Helen James for the main topic of 'Generous Giving'. Revd Andrew spoke at length on the importance of regular giving to the Church and on how generosity can work in many different Church contexts. Teaching on giving and thanking people is important as well as showing the impact of how the money has been spent. He identified the Three Key Elements as Discipleship, Information and Prayer. He introduced us to the Church of England website 'Generosity Learning Hub'. He passed on the presentation to Helen James (Parish Adviser Finance, Governance and Stewardship) who introduced us to the 'Generosity Toolkit' website which expanded on the mechanisms and hardware devices including card readers some of which do not need Wi-Fi to function. She stated that each church should have a 'Donation Hub' or 'QR Donation Point' prominently displayed near the entrance for 'Top Up' donations from visitors.

Our second meeting was held at St Mary's Church, East Grinstead, on the 22nd of June. A presentation was made by the Revd Rob Dillingham on the Deanery Action Plan. Following a recap of the process and focussing on the four 'mores':- More open, More converted, More generous and More engaged, he reviewed Deanery wide resources including :- Parishes, Schools, Clergy and Admin posts, apostolic partnerships, funding for Parish developments. A new fund, from the Church Commissioners, is recommended to be set up for Rural Areas. East Grinstead Deanery Mission Action Plan (MAP) results so far have highlighted the following needs:-

1. To ensure wider sharing of best practice of Youth and Children's work to ensure Churches can offer groups resources within their Church services. This will be done via the HUBs. 60 salaried Youth Workers across our Diocese is far bigger than seen in other Dioceses.
2. To partners with local schools with agreements between Schools and Churches. Including developing relationships with Transforming Lives for Good (TLG) a Christian run organisation.
3. To identify and train more lay leadership for use in a range of areas including service leading and preaching, youth and children's work, pastoral assistants, care home chaplaincy, prayer, evangelists, biblical counselling and home group leadership.

Our third Deanery Synod Meeting was held at St Leonards Church Turners Hill on the 12th of October 2022. An opening address was given by Archdeacon Angela who went on to introduce Lesley Lynn and Gabrielle from the Diocesan Board of Finance for their financial report for 2022.

Lesley Lynn - took us back to 2019 – Parish share raised was over £14m, then when she took over in 2020 it dropped to £13m due to the COVID pandemic. So drastic measures had to be taken. This time last year in 2021, the Diocese budgeted on the basis that Parish Share would increase to £13.5m – but had no idea if this was achievable – but amazingly pledges exceeded this to £13.7m which was really good news – so thank you. There were parishes that couldn't and still can't pay their pledges, but this has been outweighed by those who have managed to give more – being generous. Thus far this year more parishes are / have pledged higher than the budgeted Parish Ministry Cost (PMC). The budget for 2023 – to get us back to 2019 (£14m) is set at a 3.7% is the increase.

Gabrielle - We do recognize that ambitious goals are not always achievable. If these can be the same in East Grinstead as seen already in other Deaneries, then this will take us a long way to meeting the aspirational budget and costs for the Diocese as a whole.

Andy Harpham and Ian Hornsby.

Legal Documentation Relating to the Parish Hub (updated December 2022)

The documentation is filed in a box file in the Parish Office. In summary:

Worth Parish Council have been granted a 25 year lease on the use of the North Rooms under the following arrangement

- The Lease runs for 25 years, from 1st January 2015 to 31st December 2040.
- For the first 15 years the rent payable is £1 pa.
- On 1st January 2030 (15th Anniversary of the Lease) a premium rent of £10,000 is payable and the annual rent (payable quarterly) increases to 50 percent of the then market rent.
- On 1st January 2035 a full market rent becomes payable.
- Worth Parish Council are responsible for 23 percent of all Shared Service Costs as defined in Clause 8.2. (This is based on the respective floor areas.) St John's PCC's obligations in providing services are detailed in Clause 8.3.
- St John's PCC are obliged to provide Quarterly Accounts to Worth Parish Council.

A Section 119 Report was submitted in fulfilment of the Charities Act 2011 in support of the above arrangements.

Worth Parish Council have an annual renewable lease on the South Room. The annual rent (currently £7,500) is reviewable every three years from 2015. The 2021 review resulted in the agreed annual rent as above and was effective from May 2022. The next review will take place in 2024 to be effective from May 2025. In addition, Worth Parish Council pays a Proportionate Share (13%) of the Shared Service Costs as defined in the North Room Lease dated 10th June 2015. (Note that this is in addition to Worth Parish Council's share of the Shared Service Costs provided for under the North Room Lease Agreement.) Worth Parish Council has the option of converting the lease into a longer lease.

St John's PCC has granted a lease to the Trustees of the Copthorne Village Millennium Group (CVMG) for use of the Archive Room on the First Floor and access to storage in the loft for 15 years at £1pa. The Millennium Group undertakes to pay 10 percent of annual income excluding restricted funds towards the upkeep of the Parish Hub and to offset cost of publication of the work in the Copthorne Magazine. The Incumbent of St John's is a member of the CVMG Committee if s/he so wishes.

Service Agreements have been entered into for:

Lift LOLER inspection;
Lift Annual Service;
Boiler annual service;
Security annual checks;
Water annual checks;
Wiring and fire alarm annual checks;
Portable Appliance Testing;
Fire extinguishers.

Other Legal Agreements and Matters

TO BE UPDATED TO REFLECT POSITION AS AT DECEMBER 31 2022

The Incumbent of St John the Evangelist is a Trustee of the Delmar-Morgan Hall and of St John's Sunshine Pre-School.

The Incumbent is also a Foundation Governor of Copthorne CE Junior School.

Trustees Annual Report and Financial Report

The Parochial Church Council of the Ecclesiastical Parish of

St. John the Evangelist, Copthorne

St. John's Church, Church Road, Copthorne, West Sussex RH10 3RD

Registered Charity no: 1155185

For the year ended 31 December 2022

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Website: www.copthornechurch.org

Incumbent: The Reverend Willem Mauritz,

The Vicarage, Church Road, Copthorne, RH10 3RU

Assistant Curate: Reverend Alexandra Wheeler

Independent Examiner: Fiona Thomson, 5 Abergavenny Gardens, Copthorne. RH10 3AW

Bankers: The Co-operative Bank plc PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT,

Trustees Annual Report for 2022

For

The Parochial Church Council (PCC) of St. John the Evangelist, Copthorne

Our aims and purposes as a charity

St John the Evangelist is part of the Diocese of Chichester and the Church of England. We believe that, as the parish church in Copthorne, our purpose is to play our role in reaching out in God's mission to our local community and beyond. The PCC of St John's is responsible for the upkeep of the charity's assets such as the main church building, the Parish Hub, offices, vestry and churchyard for the benefit of all parishioners. The PCC co-operates with the incumbent to pursue the church's vision of GROWING IN LOVE for God and each other. To enable this vision, we have focused on five key mission priorities that echo the Five Marks of Mission, developed by the Anglican Consultative Council which are:

- (1) To proclaim the Good News of the Kingdom of God
- (2) To teach, baptise and nurture new believers
- (3) To respond to human need by loving service
- (4) To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
- (5) To strive to safeguard the integrity of creation and sustain and renew the life of the earth

Our vision is summarised by our mission statement "GROWING IN LOVE for God & each other".

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

In 2021 we refreshed and simplified our vision and objectives to drive our activities for the coming 5 years. Our vision is now GROWING IN LOVE for God and each other:

- in our sharing the GOOD NEWS.
- in our teaching and NURTURE
- in our acts of GENEROSITY
- in our speaking up for JUSTICE
- in our care for CREATION

What we achieved and how we affected beneficiaries' lives

in our sharing the GOOD NEWS

Our core priority is to maintain and grow our worshipping community and to reach out to our community and share the gospel message. This is foundational for growing and sustaining all our other priorities. In 2022 we saw a return to attendances at our Sunday services similar to that which we had before the Covid pandemic. We did however see a significant change in the demographic of our churchgoers. We have become much more multicultural as a church since we welcomed and supported many refugees and asylum seekers who had arrived in our village. Our regular services combined are now seeing average attendance of around

150 people. The numbers of people attending our special services, which are actively promoted to the community, are usually much higher. We have continued to re-imagine how to 'do' church by having up-to-date worship styles and communication means to invite and engage with all types of people. We have maintained weekly children's / youth work programmes with a team of dedicated and inspiring leaders.

Our public worship activities have been of benefit to the wider community. All of our services are intentionally different in style but welcome a broad spectrum of people to join in worship, practical bible teaching, prayer, and generosity. For larger services, where weather has allowed, we have used our churchyard especially for some of the more popular services such as Remembrance Sunday so as to accommodate as many people as possible. The current number of people who are on the electoral roll is 124.

Coming out of the Covid Pandemic we were able to continue all key seasonal services such as Mothering Sunday, Easter, Harvest, Remembrance and Christmas which were very well attended by the wider community, including those who do not join us on a regular Sunday.

Our All Souls service in November was a particularly poignant, but very much appreciated, occasion where those who have lost loved ones joined for worship and the sharing of memories – this was held in Church but also available online for those unable to be in Church.

Our special Christmas Services (including those for our Remembrance Sunday service which was supported by both the Copthorne Silver Band and the local uniformed organisations who participated through readings and prayers to honour those who made the ultimate sacrifice in conflict) in 2022 saw a combined attendance of more than 1100 people in the time frame of just over 2 weeks.



In addition to Christmas church services, the choir again partnered with the Copthorne Silver Band to provide carol singing at the turning on the lights on the Village Green and various locations around the village. These events were another opportunity to bring Christmas to the village and particularly for those who may otherwise not have had any opportunity for religious encounter over the Christmas period.

We have been very pleased to work with the staff of our local schools in bringing the pupils into the churchyard for the schools' seasonal services. Our 'Open the Book' team have been able to visit the school on a limited number of occasions and for the upcoming year are ready to return more regularly to share Bible Stories at the school assemblies.

Information about church activities is now very accessible, with our website detailing contacts and activities so we can share the vision of the church, bringing community and church together. The website has the capability to book into courses and events online, so reaching out to the local community.

Our church building is generally open during daylight hours on most days either for services or for anyone to use for moments of quiet reflection and a place of peace. We have also facilitated an online prayer board and a WhatsApp prayer group which is much appreciated by our church and village community.

Our church continues to be appreciated by many as a location where life events are celebrated with joy and thanksgiving.

in our TEACHING AND NURTURING

We continue to see people taking part in our Prayer gatherings, Alpha courses and children's & youth groups. We had 4 different Alpha Courses (3 at church and 1 online) They were run in 3 different languages, English, Farsi and Spanish. It has been the largest attendance of Alpha at St John's during the course of one year. Many other groups grew out of these Alpha's such as an online Alpha Course, a Connect Group, and a newly formed Bible Study Group. We have seen several people coming to faith in Jesus Christ and this has been a great joy to our church community. We held 5 Baptism preparation classes, had 41 candidates baptized and a further 20 candidates were confirmed in a service led by the Bishop of Horsham. In the Spring we organized a Marriage preparation course for 4 couples who all got married at St John's in the summer months following.

All our children and youth groups meet on a Sunday. Children and the younger youth meet during the 11am service. The Y6-Y8 group continue to explore the bible, talk about life and pray together. This year we have welcomed our new year 6 cohort and the group is settled and engages enthusiastically in the activities. The leadership team are committed and generous, planning each session and sharing God's love with the young people. On Sunday evening at 7pm the Y9+ group meet and come together to study the bible, play games and occasionally go out together or do something creative such as drawing or writing a song.



At the start of the summer holidays, we again held our annual holiday club event called, 'Summer at St John's.' Our mornings at St John's were a fun way to start the summer holidays. Craft activities, games, worship and stories were led brilliantly by a team of volunteers who welcomed the children and invited them to enjoy the presence of God. We also have seen an increase in our Christian input in teaching and corporate worship at our local school(s), through weekly Christian themed assemblies.

All church members are encouraged to use their gifts of ministry at services - leading, welcoming, serving, reading lessons and leading prayers: we are very grateful to the musicians and singers who freely give of their expertise at both the 9.30am and the 11. 00 am services. We are also grateful to all who support the preparation and streaming of services online and to those who maintain the Covid safe environment in church through additional cleaning between services.

During 2022 we were able to continue our monthly working parties and associated coffee mornings. This both assists us in the maintenance of the church and churchyard but also provides opportunity for an 'alternative' fellowship where informal discussions can take place. For some attendees this is the only form of 'church' they are comfortable with, and it gives us an opportunity to engage with those individuals and meet them where they are in their faith.

in our acts of GENEROSITY

Our Pastoral Ministry Team keeps in contact and visits those who are sick or lonely in our parish, and continues to provide pastoral engagements before, during and after our regular church services and at our online social events during the year. We have continued to keep in touch with the more vulnerable in our community through our 'Connect' groups maintaining email / WhatsApp / telephone contact with all church members on a regular basis. We have published a weekly online newsletter to keep all members up to date with life at St John's and have additionally printed and delivered this newsletter to those unable to access materials online.

We have several 'care in the community' homes within the parish with residents and their carers attending the Sunday and weekday services, albeit in some instances online in the current climate. Sadly, due to restrictions in place church services at our local care homes did not resume in 2022 due to localised Covid outbreaks, but we are hoping to resume fully in 2023 once it is safe for us to do so.

In 2022 we launched our international café – offering for some an opportunity for integration, for some the learning of the English language and for some purely the opportunity of a coffee, board games and some company. Each café incorporates Christian learning as well as additional resources (such as bibles) in several mother tongues.

Quotes from people attending the I-Café:

'I want to learn English and like talking to the volunteers and practising English'.

'I like the way we are treated. The helpers are excellent people and I feel I am learning slowly'.



I like the cake!'

'We like learning about the country, it is good for our mental health, we meet new people, and it creates better integration into the society. We learn new things and can explore the religion and people of the U.K'.

Quotes from volunteers:

'It is a wonderful opportunity to meet the asylum seekers and learn about other cultures, the diversity and customs of other countries'.

'I love meeting people from all over the world, learning so much and sharing what I have'.

This year we again donated children's bibles to all the year 3's at Copthorne Junior School and Youth Bibles to the Year 6's at their leaver's service.

Social events are a key point of our ministry to the village, enabling church members to invite others to join us. We were delighted to be able to continue these events during 2022. The Social team work hard planning events throughout the year which are well attended by both church members and the village and wider community. Highlights of 2022 included:

- Weekly coffee mornings outside at the coffee bars and at the I-Café
- Monthly coffee mornings in church during the working parties
- Various quiz nights - including a Tearfund themed quiz raising both the profile and funds for the work of Tearfund.
- The return of Jazz on the Green
- Teas and refreshments at the annual Copthorne Carnival.
- The Flower and Produce Show / Harvest Fair which we used to launch our wildflower seeding of an area of the churchyard and our mission to plant trees in and around the village – supported by our local Haskins Garden Centre.

In addition to all this we maintained our commitment to other charitable giving, by supporting local and overseas mission and development agencies and continued to sponsor, produce and distribute our local Copthorne Magazine to all village residents and by publishing it online.

Planned monthly giving continues to the Church Mission Society, for Heather Johnstone at the Rehema project in Tanzania, and Compassion, paying school fees for Ivan in Uganda. Ivan writes with his thanks for his education, his letters inspire us with his expressions of his faith in Jesus. The Rehema project supports abused women and children by giving them work in a craft workshop and café.

Christian Aid Week was organised again in the delivery of envelopes and co-ordinated central collection points in the village. We continued to support The Children's Society, via home boxes and the collection at the open air Christingle service, and The Royal British Legion at our Remembrance Service.

The church is the village collection point for groceries and toiletries for Crawley Open House, sending them supplies to help them care for the local homeless. Towards the end of the year St John's has also become a partner in the 'Love Your Neighbour' campaign collecting for and promoting this organisation which is providing relief to those facing economic hardship in our local community.

Most of our events are advertised around the village and in our local Copthorne Magazine. The printing and delivery of the bi-monthly Copthorne Magazine is co-ordinated by the church and supported by local advertising. It contains news, events and reports on church and local activities with the 2000 + copies being delivered free to every home in Copthorne by a team of village and church volunteers.

in our speaking up for JUSTICE

We also set a priority that helps us to engage with global justice issues and to connect and support agencies that engage with refugees, migrants, asylum seekers and those who rescue people from modern day slavery. As noted above we have been involved in supporting refugees and asylum seekers who currently reside within our community. Furthermore, we have been actively engaged with our local / county councils and the Home Office and have been advocating the rights of these individuals – for example in provision of education for the children amongst them. As church community we wrote to our own MP highlighting some of the injustices that asylum seekers face, especially the long waiting times they experience before being interviewed. We also continue to be engaging and supporting with charities which are involved with the advocacy of the rights for the more vulnerable in the world such as Christian Aid and Tearfund.

in our care for CREATION

In 2022 we began Forest Church. 3 sessions were held in the autumn and more are planned for 2023. This has been a wonderful opportunity to gather in the churchyard to connect with creation and our creator God.



We continue to be committed to reduce our carbon footprint individually as well as a church Community and would like to become an accredited (Silver or Gold) Eco Church. In 2019 we attained the Bronze Award for Eco Church and recycle materials where possible. In 2022 we started to look into how we can improve our church building to make it fit for purpose and how to deliver improvements to attain the desired next level accreditation. As in the previous year we continued to set aside and seed an area of our churchyard to be a 'wildflower meadow' and encourage nature to thrive. Furthermore, we continued the focus in our Harvest celebration and Harvest Fair was on 'caring for creation' and launching our vision for planting 500 trees in and around the village in the coming years.

The Parish Hub, opened in 2015, is proving of great benefit to church and community alike, accommodating St. John's Sunshine Pre-School, Friday Friends Teas, various sporting activities and exercise classes for all ages. The presence of the Parish Hub has increased the footfall through the churchyard with many villagers enjoying the attractive space. The Parish Hub has a management team which ensures the smooth running of bookings, financial security and a high standard of upkeep. In addition to our volunteers, the church employs a caretaker and assistant and a Hub co-ordinator – who manages marketing, bookings and some of the day to day issues that arise.

The churchyard is well cared for, which is much appreciated by villagers. Most of the routine maintenance of the church and churchyard is done by volunteers from the church and community at the "First Saturday" work parties and coffee mornings. Team building and refreshments are an important part of these occasions. The churchyard remains in good order for the benefit of the village. Volunteer cleaners and flower arrangers keep the church tidy and attractive week by week.

During Advent this year the churchyard was decorated for Christmas with themes of Hope, Peace, Joy and Love. Four installations were setup outside as well as inside the church. These displays were very well received by the community and saw visits to the churchyard and photos on Facebook posts (many from non-churchgoing members of the community).

PARISH MINISTRY COSTS

We continued to fulfil our contribution to our Parish Ministry Costs for 2022 making a payment of £76,967 to Chichester Diocesan Board of Finance (DBF). We thank all donors to St John's church who have enabled us to do this again for another year. For 2023 we have committed to meet the increased parish share request of £78,795.

The PCC expresses a heartfelt thank you to all who give up their time in running different ministries, providing hospitality, care and outreach and to those looking after our premises. The hard work of each and every one is much appreciated.

Financial Review

- The total receipts on general unrestricted funds received were £174,838 (£167,062 for 2021) and are detailed in the Financial Report. Expenditure also increased and the surplus on Unrestricted Funds reduced. It should be noted that a legacy of £10,000 was received in 2021 (£1,000 in 2022).

The value of the Churches invested Endowment Funds fell by £11,917 during 2022 and therefore Total Funds of the Church at the 31st December 2022 were £773,564 (2021 £784,145).

- During 2023, we will be making increasing use of the Parish Giving Scheme operated by the Gloucester Diocese. This will streamline the collection of Gift Aid and can also provide for automatic annual increases in pledges to allow for inflation.
- The PCC paid £76,967 to the Diocese towards ministry costs for the stipend, housing and pension costs of the clergy and church insurance as well as a standard sum for diocesan central costs, clergy training and a contribution to the national church fund. This represents the full cost of our Parish Share and has been achieved by encouraging the congregation to give generously.
- During 2022 we provided significant support for the asylum seekers in the Parish and our expenditure on both faith and non-faith charitable donations increased considerably.

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Reserves Policy It is the PCC's policy:

- To maintain a Net asset balance on the general unrestricted funds (excluding property) which equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £58,488 achieves this Policy.
- To invest legacies restricted as to their objects with the churches, charities and local authorities' financial provider, CCLA, until such time that suitable beneficiaries are identified by the PCC.

Structure, Governance and Management.

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Rev'd Willem Mauritz
Assistant Curate:	The Rev'd Alexandra Wheeler
Wardens:	Mr David Hornsby Mrs Gillian Hodsdon

Elected Members:	Mr Michael Livesey	Until 2023
	Mr Jonathan Brueton	Until 2024
	Mr Nigel Cramp	Until 2024
	Mrs Lesley Dawson	Until 2025
	Mrs Anita Findon	Until 2025
	Mrs Jan Leftley	Until 2025
	Mr John Wells	Until 2025
	Mrs Jennifer Wharton	Until 2025
	Mrs Susan Williams	Until 2025

Appointed Members:	Mr Andrew Taylor	Treasurer then Build Project Lead
	Mr Kerry Scott (from December)	Treasurer
	Mrs Cathy Sexton	Secretary
	Mr Eric Trevett	Safeguarding Officer

Deanery Synod:	Mr Andrew Harpham	Until 2023
	Mr Ian Hornsby	Until 2023

The PCC has appointed Eric Trevett as Safeguarding Officer, who ensures he is up-to-date with Diocesan Safeguarding Policies and that the PCC is advised of any changes. In addition, he maintains the DBS register of those working with children and vulnerable adults or in leadership roles at St. John's. We have recruited more youth workers, leaders and adult carers this year. We are enrolled on the Simple Quality Protects system with the diocese to maintain best practice.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, readers licensed to officiate in the church, the Churchwardens), members of the Deanery, Diocesan or General synods and 11 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustee's Annual Report was approved by the PCC and signed on their behalf by Rev'd W Mauritz.

Signed

Date

The Parochial Church Council of St John the Evangelist, Copthorne
Statement of Financial Activities
For the year ended 31 December 2022

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	<i>Total Funds 2021</i>	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	94,940	1,235		96,175	110,844	
Charitable activities	20,208			20,208	10,208	
Other trading activities	44,669			44,669	46,488	
Investments	8,306	2,656		10,692	2,614	
Other receipts	6,715			6,715	-	
Total income	174,838	3,891		178,729	170,154	2
Expenditure on:						
Raising funds	2,830			2,830	25	
Charitable activities	138,110	2,593		140,703	123,152	
Other trading activities	19,755			19,755	40,161	
Other expenditure	1,499			1,499	-	
Parish Magazine	12,606			12,606		
Total expenditure	174,800	2,593		177,393	163,337	3
Net gains (or losses) on investments			(11,917)	(11,917)	12,670	10
Net income or (net expenditure)	38	1,298	(11,917)	(10,581)	19,487	
Transfers between funds	(1,632)	1,632		-	-	9
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets					-	11
Other gains/(losses)					-	
<i>Reconciliation of funds:</i>						
Net movement in funds	(1,594)	2,930	(11,917)	(10,581)	19,487	
Total funds brought forward	470,387	212,222	101,536	784,145	764,658	
Total funds carried forward	468,793	215,152	89,619	773,564	784,145	

The Parochial Church Council of St John the Evangelist, Copthorne
Balance Sheet
As at 31 December 2022

	Total Funds 2,022	<i>Total Funds</i> <i>2,021</i>	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	600,908	606,973	11
Heritage assets	-	-	
Endowed investments	89,619	101,537	10
Total fixed assets	690,527	708,509	
Stocks	-	-	
Debtors	9,521	8,620	13
Investments	-	-	
Cash at bank and in hand	77,969	77,759	
Total current assets	87,490	86,379	
Creditors: Amounts falling due within one year	(4,453)	(10,743)	14
Net current assets or (liabilities)	83,037	75,636	
Total assets less current liabilities	782,470	784,145	
Creditors: Amounts falling due after more than one year	-	-	
Provisions for liabilities	-	-	
Total net assets or (liabilities)	773,564	784,145	
The funds of the charity:			
Endowment funds	89,619	101,537	
Restricted income funds	215,152	213,216	
Unrestricted funds	468,793	469,392	
Revaluation reserve	-	-	
Total unrestricted funds	468,793	469,392	
Total charity funds	773,564	784,145	12,15

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Willem Mauritz.

.....

Date

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs. Rental fees are recognised in accordance with the rental agreement, when receipt is probable.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Magazine advertising income is recognised when the magazine is published.

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2000 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £2000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land and buildings	Nil
Ride on lawnmower	33%
Fixtures and fittings	25%
Audio visual equipment	25%
Office equipment	33%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2,022	<i>Total Funds 2,021</i>	<i>Note s</i>
	£	£	£	£	
Planned giving (excl. tax refunds)	67,016	310	67,327	60,858	
Loose cash collections	6,474		6,474	10,246	
Other special appeals	2,573		2,573	1,638	
Gift Aid recoverable	17,759	175	17,734	26,251	
Legacies	1,000		1,000	10,000	
Grants		750	750	1,850	
Other Funds Generated	317		317	-	
Donations and legacies	94,940	1,235	96,175	110,844	
Fees for weddings & funerals	9,734		9,734	10,208	
Charitable activities	9,734		9,734	10,208	
Fund raising	10,474		10,474	2,713	
Parish hub hiring fees	32,752		32,752	21,902	
Magazine advertising fees	11,917		11,917	11,671	
Rent from WPC for South Room	8,000		8,000	-	
Other trading activities	63,143		63,143	46,488	
Bank & CBF deposit interest	306	2656	2,962	2,614	
CBF investment fund dividend				-	
Investments	306	2656	2,962	2,614	
Other receipts(Insurance Claim)	6,715		6,715	-	
Total income and endowments on all funds	174,838	3,981	178,729	170,154	

The Parochial Church Council of St John the Evangelist, Cophorne

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Fund/s	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	
Special appeals costs	-	-	-	-	
Stewardship costs	-	-	-	-	
Other fundraising costs				25	
Cost of raising funds				£25	
Charitable grants and donations	4,061		4,061	1,751	4
Mission & evangelism costs	1,522		1,522	1,508	
Diocesan parish share	76,967		76,967	74,035	
Clergy and other people's expenses	4,189		4,189	784	
Salaries and honoraria incl NI	14,125		14,125	14,220	
Upkeep of services	10,690		10,690	3,091	
Church running costs	11,740		11,740	15,964	
Church maintenance and repair	5,073		5,073	1,171	
Upkeep of churchyard		2,593	2,593	1,121	
Parsonage costs	3,402		3,402	3,167	
Depreciation	6,066		6,066	6,065	11
Governance	275		275	275	9
Cost of charitable activities	138,110	2,593	140,703	£123,152	
Parish hub running costs	19,755		19,755	23,880	
Wedding & funeral fees & costs	1,499		1,499	3,700	
Parish magazine costs	12,606		12,606	11,228	
Fundraising costs	2,830		2,830	1,249	
Support costs			0	-	
Loan interest			0	104	
New build/major works church			0	-	
Cost of other trading activities	36,690	0	36,690	£40,161	401 61
Total expended on all funds	174,800	2,593	177,393	£163,337	

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2022</u>	Total Funds <u>2021</u>	Notes
	£	£	£	£	£	
<i>Church Mission Society - Rehema</i>	480			480	930	
<i>Donations of Bibles</i>	1,290			1,290	-	
<i>Water Aid</i>	26			26	-	
<i>Asylum Seekers Support</i>	2,591			2,591	-	
<i>Compassion UK</i>	336			336	411	
<i>Tearfund</i>	680			680	400	
<i>Other charities</i>	180			180	10	
	5,583			5,583	1,751	

5 Staff costs

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2022</u>	Total Funds <u>2021</u>	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages, salaries, tax, NI and pension costs</i>	26,952	1,357		28,309	14,220	
	26,952	1,357		28,309	14,220	

No person received remuneration in excess of £60,000.

6 Payments to PCC members

Mrs L Dawson received £322 in her role as vergier. Mr N Cramp received £3,822 as an employee of the church.

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC:

- Clergy support: Council tax £2,914, water £293, travel and other miscellaneous expenses £4,189
- Five PCC members received reimbursement for administrative, fundraising and maintenance expenses amounting in total to £434.72.

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

7 Transactions with related charities

St John's Sunshine Pre School is a separate charity, a related party to this PCC. During 2022 £9,080 (2021 £5,108) was paid to St John's Church from St John's Sunshine Pre School for use of the Parish Hub and for parish magazine adverts.

8 Governance

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2022</u>	Total Funds <u>2021</u>	Notes
	£	£	£	£	£	
Independent examination	275				275	
	275				275	

9 Transfers between funds

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2022</u>	Total Funds <u>2021</u>	Notes
	£	£	£	£	£	
Transfer for churchyard expenses	(1632)	1632		0	0	
			-	-	-	

10 Fixed assets- Investments

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2022</u>	Notes
	£	£	£	£	
Market value 1 January 2022	-	-	101,537	101,537	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	(11,918)	(11,918)	
Market value 31 December 2022	-	-	89,619	89,619	

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

11 Tangible fixed assets

	<u>Freehold land and buildings</u>	<u>Audio visual equipment</u>	<u>Total fixed assets</u>	<i>Notes</i>
	£	£	£	
Cost or valuation				
At 1 January 2022	588,777	24,261 -	588,777	
Additions	-			
Disposals	-	-	-	
Revaluation	-	-	-	
At 31 December 2022	588,777	24,261	606,973	
Charge for impairment				
At 1 January 2022	-	(6065)	(6065)	
Additions	-	(6,066)	(6066)	
Disposals	-			
Revaluation	-			
At 31 December 2021	-			
Net book amounts				
At 31 December 2022	588,777	12,130	600,907	
<i>At 31 December 2021</i>	<i>588,777</i>	<i>18,196</i>	<i>606,973</i>	

The freehold land and buildings comprise the Parish Hub building. The historical cost of this property was £588,777. In the opinion of the PCC its current market value is estimated to be in excess of the historical cost.

12 Net assets by fund

	<u>Unrestricted Funds</u>	<u>Restricted Fund/s</u>	<u>Endowed Fund/s</u>	<u>Total Funds 2022</u>	<i>Total Funds 2021</i>	<i>Notes</i>
	£	£	£	£	£	
Fixed assets for church use	588,777			588,777	606,973	
Investment fixed assets			89,619	89,619	101,537	
Current assets (except cash)					8,620	
Cash, at bank and on deposit	77,969				77,759	
Current liabilities					(10,743)	
Long term liabilities				-	-	
	468,793	215,152	89,619	773,564	<i>£784,145</i>	

The Parochial Church Council of St John the Evangelist, Cophorne

Notes to the Financial Report

13 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	<i>Total Funds 2021</i>	Notes
	£	£	£	£	£	
Income tax recoverable	4,227	175		4,402	5,676	
Prepayments and accrued income	1,390			1390	-	
Magazine Advert Fees Due	1,889			1889		
Other debtors	1,840			1840	2,944	
	9,346	175		9,521	£8,620	

14 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2022	<i>Total Funds 2021</i>	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	2,471			2,471	6,776	
Other creditors	1,982			1,982	3,967	
	4,453			4,453	£10,743	

The Parochial Church Council of St John the Evangelist, Copthorne
Notes to the Financial Report

14 2021 Comparatives for the statement of financial activities

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2021</u>
	£	£	£	£
Income and endowments from:				
Donations and legacies	109,684	1,160	-	110,844
Charitable activities	10,208	-	-	10,208
Other trading activities	46,488	-	-	46,488
Investments	682	1,933	-	2,614
Other receipts	-	-	-	-
Total income	167,062	3,093	-	170,154
	167,062	3,093	-	170,154
Expenditure on:				-
Raising funds	25	-	-	25
Charitable activities	120,200	2,951	-	123,152
Other trading activities	40,057	104	-	40,161
Other expenditure	-	-	-	-
Total expenditure	160,282	3,055	-	163,337
Net gains (or losses) on investments	-	-	12,670	12,670
Net income or (net expenditure)	6,780	38	12,670	19,487
Transfers between funds	(995)	995	-	19,487
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	-	-
<i>Reconciliation of funds:</i>				
Net movement in funds	5,785	1,033	12,670	19,487
Total funds brought forward	463,608	212,183	88,867	764,658
Total funds carried forward	469,393	213,216	101,537	784,145

The Parochial Church Council of St John the Evangelist, Copthorne

Notes to the Financial Report

15 Statement of funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 01/01/22	Income	Expenditure	Transfers Other gains and losses	Balances c/fwd 31/12/22
	£	£	£	£	£
Faith Arnold trust	55,454	-	-	(6,528)	48,926
Payne grave fund	300	-	-	-	300
Churchyard trust	45,782	-	-	(5,389)	40,393
Total of all endowed funds	101,537	-	-	(11,917)	89,619
Fabric fund	4,152	1,455	-	-	5,607
Annex fund	51,199	481	-	-	51,680
Building fund	157,865	-	-	-	157,865
Churchyard fund	(994)	1,955	(2,593)	1632	0
Total of all restricted funds	212,222	3,891	(2,761)	1632	215,152
General fund	55,201	174,837	(174,800)	(1632)	53,606
Designated building fund	410,312	-	-	-	410,313
Legacy fund	4,874	-	-	-	4,874
Total of all unrestricted funds	469,392	174,837	(174,800)	(638)	468,793
Total funds	784,145	170,156	(163,338)	(11,917)	773,564

Explanation of funds

Endowed funds are required by the donors to be invested and the income spent on specific objectives

The Faith Arnold trust is a permanent endowment, invested in CBF Investment Fund shares, which requires the income to be spent on the maintenance and improvement of the church building.

The Payne grave fund is a permanent endowment, invested in CBF Investment Fund shares, which requires the income to be spent on the maintenance of the churchyard.

The Churchyard trust is a permanent endowment, invested in CBF Investment Fund shares, which requires the income to be spent on the churchyard and outdoor areas.

Restricted funds are not invested permanently but are to be spent within reasonable timescales.

The Fabric Fund is restricted to the maintenance and improvement of the church building.

The Annex fund is restricted to the *Link* project to extend the church building, increase the space available for worship and provide a more flexible and functional space. The Building fund is restricted and was used to fund the development of the church office.

The Churchyard Fund is restricted to the maintenance of the churchyard and outdoor areas.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides. The unrestricted fund includes amounts designated for the building of the Parish Hub, and also an unrestricted legacy which has been set aside for specific uses to be determined by the PCC.